

UNIT 4

Prepare to Write!

1. The Greeting (Who are you going to write to?)

Dear _____,

2. The Body (Answer these questions to prepare to write the body.)

What have you been doing lately?

What is something interesting or funny that has happened to you?

What is something interesting that you will do soon?

3. The Closing

Choose a polite closing to end your letter. (Look at the “Writing Letters” page if you need help choosing a closing.)

_____,

Your Name

On the next page, write a letter to a relative.

In your letter, include at least 3 of the following conjunctions:

and but or so

Letter to a Relative


